

AGENDA  
The Washington-East Washington Joint Authority  
Meeting of January 26, 2026

1. Call the meeting to Order
2. Roll call
3. Motion to adopt Agenda
4. Public Comments – Each person or group representative may speak for five (5) minutes during the public participation portion of the meeting. This is the only opportunity the audience will have to address the Board or to participate in the meeting. Therefore, it is suggested that those desiring to speak review the agenda prior to the meeting for any item(s) which you may wish to discuss. We request that your information be to the point and factual. We will refer your request or recommendation to the Executive Director and his staff for any necessary action.
5. Approve the minutes of the regular meeting of December 15, 2025.
6. Approve Expense Detail Report, as follows:

a. Transfers to Municipalities via Check	\$ 10,933.87
b. Bills via Check	\$ 711,304.38
c. Bills via ACH	\$ 17,055.00
d. Total	\$ 739,293.25
7. Executive Director's Report
8. Collection System Superintendent's Report
9. Plant Supervisor's Report
10. Business Manager's Report
11. Engineer's Report
12. Solicitor's Report
13. Old Business
14. Request to approve the Quarterly Financial Statement for the period ending September 30, 2025, as prepared by Palermo/Kissinger & Associates.
15. Request to approve Resolution 26-1 for the revised disposition of public records schedule in accordance with the Municipal Records Manual.
16. Request to approve the 2026 Procurement Protocol
17. Request to approve a revised signatories list for our banking accounts at Washington Financial to include active Board Members, the Business Manager and the Executive Director.
18. Request to approve proposal from Munroe, Inc. to perform emergency work to re-tube the existing sludge heater in an amount not to exceed \$45,000.

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19. Request to approve Contract Pay Application No. 1 to Frankl Electric, Inc. in the amount of \$4,050.00 for the Summit Pump Station Improvements Project (Project No. 2025-02), as recommended by K LH engineers, for work performed from December 22, 2025 through January 16, 2026.
20. Request to approve the Contribution Agreement with Scarmazzi Belmont, LLC, providing for a total developer contribution of \$500,000 to be utilized to improve hydraulic capacity at the Tac Tec Pump Station to accommodate construction of the Belmont Park residential development.
21. Executive Session – Personnel and Legal
22. Request to approve the hiring of the three (3) selected candidates for the Collections Department conditioned on acceptance of an offer letter and successful pre-employment screening.
23. Adjournment